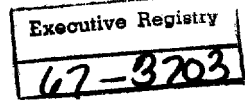


SECRET



3 August 1967

MEMORANDUM FOR: Executive Director Comptroller

SUBJECT : Report of Cable Secretariat Operations -
1 - 31 July 1967

1. Cables Processed

A. The combined work units of CIA and non-CIA cables totaled 62,296 items broken down as follows:

CIA IN	20,434
CIA OUT	7,982
Miscellaneous (including Archives 724)	4,673
Non-CIA Units	<u>29,207</u>

Total Work Units	62,296
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B. CIA IN and OUT cables totaled 214,694 for 1 January - 31 July 1967, an increase of 9% over the same period in 1966 (197,634) and 18% more than the base period 1963 (181,656).

C. Non-CIA cables for 1 January - 31 July 1967 totaled 196,452, an increase of 17% over the same period in 1966 (167,597) and 88% more than the base period 1963 (104,656).

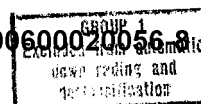
D. Work units totaled 447,393 for 1 January - 31 July 1967 which is 12% more than the same period in 1966 (400,923) and 41% more than the base period in 1963 (319,410). Our Monday-Friday average for July 1967 was 2,322 items with an average of 2,010 items completed each 24 hours including Saturdays and Sundays.

E. 1,376 cables or 2.5% of all cables processed were furnished to the Director, as compared to 2,531 or 4% for June 1967.

2. Personnel

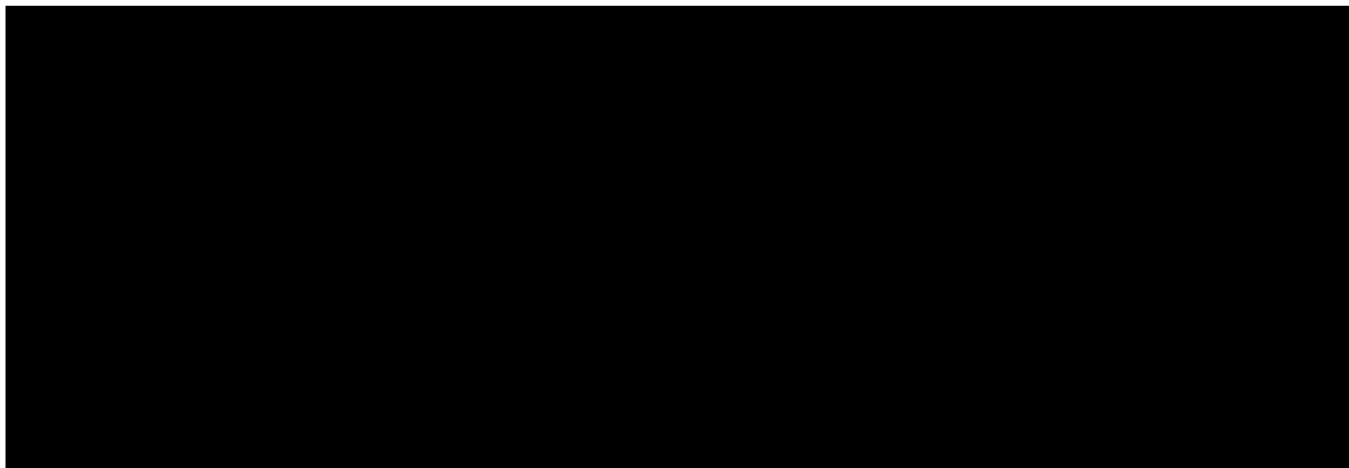
During the month we lost two persons, making us four short of our T/O of [REDACTED]

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3. General



B. Attached is a copy of a chart showing our T/O positions, percentage of increased workload per person, actual and projected total workload, cost per cable, and production per person. We exceeded our estimated workload for FY 67 by 10,000 items, and the chart should show actual count for that year of 729,000 vice 719,000.

A small rectangular black box redacting a portion of the signature or name of the Cable Secretary.

Y Cable Secretary

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